

Committee Chair and expressed their disagreement with his interpretation. The Board members also noted that the original intent of the ByLaws Committee was to convene one or more meetings with other members of the Association, review the Bylaws and make recommendations for changes to the Bylaws. Those recommended changes would be put to a vote at the next Annual Meeting of the Association. Board members further noted that it appears no effort has been made to convene any meetings or solicit input from other members of the Association and that there appears to be confusion regarding the original intent of the Bylaws Committee. A discussion followed with a decision to draft a Letter of Instruction to clarify the roles, responsibility, and scope of the Bylaws Committee

- The Bylaws Committee Chair also expressed an opinion that the President's monthly letter was required to be reviewed by all members of the Board. The President corrected the Chair's opinion, noting that the letters had been reviewed by the Board. Board members also noted that there is no requirement for the President's letter to be reviewed and that the President is free to communicate to the Association without any such encumbrance.

ACC Report: Michele Robinson

- See ACC Report for further details
- Six requests.
- After receiving missing information, Lot 5 Pool and Carport approved.
- The President directed the ACC Chairperson to inquire about the contractor's plans for drainage on lot 114 & 118. The contractor is Weston.

Recreational Easement Committee-Tracy Usry

- The grass appears to have been mowed and a fence post has been knocked down. The President has sent inquiries to the Committee regarding plans, selection of a Chair, and other issues but has received no response.

Panorama Trail Committee Report Tracy Usry

- Mike Blake of Welford Engineering met on site with Heather Straughan of King George County Community Development Office and Tracy Usry to discuss the results of the survey. Heather Straughan advised in order to approve the Resource Protection Area (RPA) limits, additional study of the area beyond the scope of what the HOA contracted for needs to be done. This initial survey was limited only to the area in the near vicinity of where Panorama Trail crosses Black Castle Stream.
- A similar refrain was heard on Thursday June 30, 2016 when Mike Blake of Welford Engineering met on site with Regena Bronson of the U.S. Army Corps of Engineers (USACE) to discuss the results of the survey as it pertains to the Wetlands Delineation. She advised him in order to approve the wetlands delineation, the scope of the survey needs to extend beyond the area of the initial survey as mentioned previously. The additional areas to be studied, along with further details can be found in the attached documents. from Welford Engineering. The Board voted* unanimously to spend \$1,800.00 for the two additional surveys which are required to move the process forward. *This vote was taken via email outside the meeting venue. This formant is acceptable if unanimously agreed upon by all members of the BOD.

Entryway Committee Report: John Lundberg

- Work on the Monte Vista entryway garden is nearly completed. Plans for the Piney Green entryway garden are to cut back overhanging vegetation which visually detracts from the appearance and robs the garden of sunlight and water. Once the vegetation is subdued the committee will bed out plants and flowers according to plan.

Common Area Maintenance Committee

- This committee has yet to meet.

Unfinished Business

Resolution to prohibit the use of Firearms and Archery Tackle on Common Areas

- Tracy Usry gathered information from the Commonwealth Attorney’s Office for King George County and learned an HOA can legally make any rules it desires for the community, as long as they are not in violation of State law.. Therefore, it would be lawful to adopt this resolution. Prompted by this information, Sharon Poole made the following motion: *”Discharge of firearms, archery tackle and any other weapons on and across the common area is prohibited.”* A discussion followed where opponents to this motion noted that there are difficulties with defining and enforcing any penalties. They also noted that any rule would adversely impact individual lot owners and questioned the benefit of any such rule.
- **Voting Results**
 - Breer, Dale Nay
 - Fedorchak, Dave Yea
 - Lundberg, John Nay
 - Poole, Sharon Yea
 - Robinson, Michele Nay
 - Showalter, Paul Nay
 - **2 Yea, 4-Nay The motion does not pass.**

HOA Insurance Policy

- After much research regarding the most prudent path to take regarding the HOA’s insurance policy needs Dick Asbell moved to “Drop Workman’s Compensation, increase Medical Payment to \$25,000 and accept incremental increase on dock coverage with total not to exceed \$3,400.00.”
- Voting Results
 - Breer, Dale Yea
 - Fedorchak, Dave Yea
 - Lundberg, John Yea
 - Poole, Sharon Yea
 - Robinson, Michele Yea
 - Showalter, Paul Yea
 - **The motion passed unanimously**

Two Hour Time Limit.

- At 11:10am, the Chairman alerted the assembly the meeting was already 10 minutes beyond the 2 hour limit and while there were other items yet to be addressed on the agenda, the Board had to agree to continue. Michele Robinson called for *“A vote to extend the meeting by fifteen minutes”*
- Voting Results
 - Breer, Dale Nay
 - Fedorchak, Dave Nay
 - Lundberg, John Nay
 - Poole, Sharon Nay
 - Robinson, Michele Yea
 - Showalter, Paul Nay
 - **The motion to extend the meeting was defeated. The meeting adjourned at 11:15am.**

The following Agenda items were not discussed.

Unfinished Business

- Complaint of erosion on the Panorama Trail at the terminus of Crooked Creek Lane following the installation of a culvert.
- Identify responsibilities of the Secretary and authority as a non-elected member of the BOD.
- Wire Grass eradication.

New Business

- Repair of roads
- Understanding the duties and responsibilities of the Policy & By-Laws Committee
- The next meeting date, time and location TBD.

Elizabeth F. Buckley Secretary