

19 May 2018

Board of Directors Meeting

Members Present: Clark Ackerman (21), Tracy Usry (21), Dave Cullin (20), Michele Robinson (20), Sharon Poole (19), Dave Fedorchak (19).

Association members present: Jim Hanson, Brian Riley, Nicole Henry

1. Call to order at 9:05
2. Public comment - none
3. Previous meeting minutes were approved and will be posted to the website
4. Treasurer's Report (Dave Cullin)
 - a. At the last Board meeting we had (11) lots that had not paid and Dave Cullin sent letters out to all. As of this meeting there are still four (4) outstanding.
 - b. Two major expenses:
 - i. \$2700 for insurance
 - ii. \$1500 for snow removal
 - c. Other issues:
 - i. Insurance requirements mandate that we must have two signature lines for checking. Dave Cullin will work on getting this done. We have other expenses (phone bill, website, etc.) that are paid electronically and won't have two signatures. We will implement a process where the Treasurer sends the President an email with the expenses and have the President approve. This should satisfy the 2-person signature.
 - ii. We need to have an independent financial audit performed but can achieve the requisite independence by having someone other than people with signature authority. Tracy will do the first audit. This may be done on a rotating basis.
 - d. We will investigate taking over the collections of delinquent fees because the associated fees we are currently being charged are excessive. The Board will look into the necessary actions for filing liens, etc.
5. ACC report (Michele Robinson)
 - a. The koi pond and culver extension was approved for lot 82 (see ACC Minutes).
6. CAM report (Michele Robinson) (See CAM Minutes for more info)
 - a. Tracy provided pictures of the maintenance needed for the dock area and the culverts.
 - b. A hole on the Panorama Trail was filled with rip-rap, bank run, and geotextile. The rip-rap that remained was deposited at the culvert on Edwards Drive.
 - c. Some of the railroad ties at the dock need to be repaired.
 - d. Some saplings at the dock need to be trimmed.
 - e. The pier has raised ~2 foot.
 - f. The ditches on Crooked Creek should be professionally cleared and re-established.
 - g. Tree fall on Bogart and Monte Vista needs be cleared. The Board discussed the question as to whether the property owner should be responsible for cutting and clearing the tree. Clark will call the lot owner to discuss their responsibility for clearing the tree.

